[GAYS MILLS APPLE FESTIVAL](http://gaysmillswi.com/uploads/2015_Generic_Flyer_Draft.pdf) 2017

**VENDOR PERMIT FEE** AND **SPACE APPLICATION**

Friday/Saturday/Sunday, September 22, 23, & 24, 2017

Space rental fees include Fri., 12 pm through Sun., 7pm. (Set up can begin by Friday at 10am)

The Gays Mills Apple Festival requires that **ALL** vendors register with the Village for a [**Vendor Permit Fee of $50.**](http://gaysmillswi.com/uploads/VENDOR_APP_2014.pdf) Additional fees include:

***Space Rental Fees:***

15’ Prime Village Space/lot Food Vendor **$150.00**

15’ Prime Village Space/lot- Non Food Vendor **$50.00**

 8’ Garden Space at reduced Local fee **$15.00**

15’ Shared Use Vendor Space (Orin Street west of Gay Street) **$15.00**

Late Processing Fee for any Applicant after Sept. 1st **$25.00**

Please complete the Vendor Permit and Space Rental Fee Sections below where applicable –

- - - - - - - - - - - - - -**RETURN VENDOR PERMIT/Space (lot) FORM WITH PAYMENT** - - - - - - - - - - - - - -

## Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Business Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Address, City, State, Zip \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Describe Entry \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Returning Vendor \_\_\_\_\_Yes No\_\_\_\_\_\_\_\_\_\_

***All Food Space applications must submit a valid Wisconsin Food Vendor License***

***All Vendors must submit Proof of Insurance and complete a Wisconsin Temporary Event Operator and Seller Information Form (Dept. of Revenue S-240).***

 ***Vendor Permit………………………. +$50***

Quantity of 15’ Prime Village Food Vendor Space X $150=\_\_\_\_\_\_\_\_\_

Quantity of 15’ Prime Village Non Food Vendor Space X $50=\_\_\_\_\_\_\_\_\_\_

Late Application after September 1st X $25 =\_\_\_\_\_\_\_\_\_\_

# Total check enclosed $\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Local Vendor Permit or Orin Street Vendor Permit**

***Vendor Permit……………………....... +$50***

Quantity of 8’ Garden Space at Reduced Local Fee X $ 0 =\_\_\_\_\_\_\_\_\_\_

Quantity of 15’ Shared Use Vendor Space X $ 0 =\_\_\_\_\_\_\_\_\_\_

 (Orin Street West of Gay Street)

# Total check enclosed $\_\_\_\_\_\_\_\_\_

# I Do Not Hold the Village of Gays Mills Liable for Loss or Damage

# Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***All Food Space applications must submit a valid Wisconsin Food Vendor License***

***All Vendors must submit Proof of Insurance and complete a Wisconsin Temporary Event Operator and Seller Information form (Dept. of Revenue S-240).***

(Applications without a signature will not be accepted and space reservation will not be valid)

*Make Check payable to: Gays Mills Apple Festival*

 *16381 State Hwy 131Suite #1*

 *Gays Mills, WI 54631*

Gays Mills Village Office: 608.735.4341 fax: 608.735.4328 Monday-Friday 8am-4pm.

***Vendors will be reviewed by the Festival Committee before final approval of vending and space is assigned. Vendors requesting to guarantee a specific location, including their same 2016 location, must apply and pay their fees by July 28, 2017.***

***Booth Spaces***: Vendor booth area is outside space along **the streets**. *Food vendors are by invitation only*. Fees *include* Both Days. Set-Up Can Begin after 10am Fri if you wish.

* Don’t leave any cardboard at Festival – put garbage in proper bags and leave at curb for proper disposal – vendors may NOT bring their pets.
* No display or set-up equipment is provided
* Please stay entirely within your rented booth space
* You’re encouraged to stay both days at above show hours (or later if you wish)
* Parking arrangements are on your own – no parking on Main Street

***Exhibits***: An area of **15’ on Street sidewalk frontage** will be reserved for each paid space. If you desire more than one space, please note and pay accordingly. Exhibitors must provide their own table, chairs, racks, etc.

* Electricity not available – only ***soundless*** generators may be brought in.
* Weather – We are an outdoor show and subject to the elements -

***The Festival goes on rain or shine***

**Fees**: Non-Returnable Fees for both days include:(1) an initial Vendor Permit Fee of $50 for Street location and, (2) if on public property, a Food Vendor Booth of $150;or (3) a non-food vendor booth of $50. No commission is charged on your sales.

*These fees must be paid in advance (on or before Sept. 1) to ensure a spot*

***Registration***: Early Registration is Urged – Please make check payable to Gays Mills Apple Festival.Return your entry form with fee and mail to: 16381 St Hwy 131, Suite #1, Gays Mills, WI 54631.

*For more Information contact Dawn at 608-735-4341*

*Or email* *dmccann@gaysmills.org*

***Confirmation***

* We reserve the right to accept or reject any booth or merchandise
* All items must show good taste and be family appropriate. No illegal merchandise
* You will be notified that you’ve been accepted to participate
* Your canceled check is your receipt
* Booth information will be mailed to the address on your application after Sept. 1