

**APPLICATION FOR USE OF ROOMS FOR EVENTS**  
**The Gays Mills Community Commerce Center**

Meeting Room and Kitchen Rental Rates	A-Residents & Non-Profits <sup>1</sup>	B-Residents & Non-Profits <sup>2</sup>	C-Fundraisers & Weddings <sup>3</sup>	D-Professional Groups <sup>4</sup>
<b>Community Room</b> (theater cap. 300; Dinner, 160)	\$10/Hour or \$50 all day	\$12/Hour or \$75 all day	\$100 all day	\$250/Day
Deposit	\$50	\$50	\$50	\$100
<b>Board Room (cap. 40)</b>	No charge	No charge	\$25/Day	\$50/Day
Deposit	None	None	None	
<b>Kitchen</b>	\$25 or \$15/Hr, 4 Hour Min. <sup>5</sup>	\$25 or \$15/Hr, 4 Hour Min. <sup>5</sup>	\$15/Hour, 4 Hr. Min.	\$15/Hour, 4 Hour Min.
Deposit	N/A	\$25	\$25	\$50

- Notes:
- <sup>1</sup> "A" renters within 10 mile radius of Gays Mills; no-cash events only
  - <sup>2</sup> "B" renters outside 10 mile radius of Gays Mills; no-cash events only
  - <sup>3</sup> "C" allows prior day access for room set-up, when available
  - <sup>4</sup> "D" includes set-up, tear-down and clean up service
  - <sup>5</sup> \$25 for access to cooler and sinks only; \$15/Hour for all other uses

<b>Room(s) Requested (check all desired)</b>		
<input type="checkbox"/> Community Room	<input type="checkbox"/> Board Room	<input type="checkbox"/> Kitchen
Date(s) Required: _____		
Time of day(s) Required: _____ (includes set-up & tear-down)		
Description of planned event: _____		

<b>Responsible Party Information (Must be present for set-up and tear-down)</b>	
Name: _____	Name of Organization or Group: _____
Address: _____	
Home phone: _____	Cell or work phone: _____
_____	
<b>Release of Liability</b>	
For and in consideration of the use of the Gays Mills Community Commerce Center and its facilities, signer and the organization that he/she represents hereby agrees to indemnify and save harmless the Village of Gays Mills from and against any and all loss, damage, liability or expense by reason of any damage or injury to property or person which may be claimed to have arisen as a result of or in connection with facility use, and hereby agrees to reimburse the Village of Gays Mills for any and all costs to repair any and all damage that may be caused directly or indirectly to the facilities during the time period of occupancy and/or use of said premises.	
_____	_____
(Responsible Party Signature)	(Date)

Renting Group Classification: _____ Deposit Rcvd by: _____ Rental Rcvd by: _____ (Make checks payable to Kickapoo Culinary Center)
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