

## THE VILLAGE OF GAYS MILLS

Minutes of the regular meeting of the Village Board of Gays Mills held Tuesday, January 2, 2018, which began at 6:01 p.m. in the Community Commerce Board Room.

Village President Harry Heisz called the meeting to order at 6:01 p.m. Roll call was taken with the following present: Krista Eitsert, Aaron Fortney, Harry Heisz, Kimberly Pettit and Albert Zegiel. John Johnson and Erin Martin were absent.

The board received verification that the agenda was posted in accordance with the open meeting law.

No citizens or delegations took place.

Heisz gave an updated for the Public Works Department. There was a frozen water line in the Community Commerce Center, but is now fixed. A 5 Year Road Improvement Plan is being work on to participate in the LRIP grant.

Erin Martin present at 6:04 p.m.

Cindy Kohles, Village Volunteer Forester, reviewed the Urban Forestry work and grants. The DNR coordinator signed off on the 2017 grant and a reimbursement request has been submitted. Two trees are marked for replacement and will be replanted. Continuing to work with another vendor on tree replacement and warranty issues. The Tree City USA 2017 has been completed and submitted and the village may be eligible for a growth award. Kickapoo Cultural Exchange has submitted the 2018 donation which would be a cost sharing plan to help with private hazardous tree removal, emerald ash bore treatment, and tree planting for energy savings. The 2018 DNR Urban Forestry Grant was awarded to the village for \$15,063.85 and a \$1,000 award from ATC for plant purchases. The ATC grant request was for \$1,800. Martin made a motion to fund the \$800 difference out of the 2018 budget. Seconded by Fortney. Motion carried.

Kohles also recommended to add Kevin Murray to the Tree Advisory Board. Martin made a motion to appoint Kevin Murray to the Tree Advisory Board. Seconded by Fortney. Motion carried.

Brad Niemcek, Kickapoo Culinary Director reported that a bad relay switch has been repaired in the kitchen exhaust system.

Fortney made a motion to approve the board meeting minutes from December 4, 2017. Seconded by Pettit. Motion carried.

Fortney made a motion to approve all of the bills as listed in the monthly expense report. Seconded by Pettit. Motion carried.

Erin Martin, Kim Pettit, and Harry Heisz met on December 20<sup>th</sup> to discuss the employee review forms and process. Items discussed – updating job descriptions, documents and policies need to be in place, how to proceed with the review process. The board discussed that this will take several months to complete this task and will give notice to all board members to participate in working meetings.

Dave Hackett organizer of the Kickapoo Exchange rummage sale was present and acknowledged their appreciation for the use of 212 Main Street and recommended a \$150 fee for this year's rummage to be held on January 18 through January 20, 2018. Martin made a motion to charge \$150 for the Kickapoo Exchange rummage at 212 Main. Seconded by Zegiel. Motion carried.

The board discussed Mr. Song's request for the village to apply for a buyout for his property at 207 School Street. The board is concerned regarding the 50/50 match requirement for the DNR Mitigation grant and asked that a letter be sent asking if Song would consider in helping with the funds. The board would like a response by the February board meeting. Also the office to contact CDA to see if grant writing and administration can be addressed.

No applications have been received for the Swimming Pool Manager position. The ad will be placed again.

Fortney made a motion to approve an operator's license for Jane Holzhauer. Seconded by Martin. Motion carried.

Pettit made a motion to approve 2017 Health Insurance incentive bonuses to three full-time employees at \$500 and four part-time employees at \$250. Seconded by Martin. Motion carried.

The village office received an application for a temporary "Class B" and temporary Class "B" which was not on the agenda. The board scheduled a special meeting for Wednesday, January 10<sup>th</sup>.

The next regular board meeting is scheduled for Monday February 5<sup>th</sup> at 6:00 p.m.

Fortney made a motion to adjourn the meeting at 6:43 p.m. Seconded by Martin. Motion carried.

Respectfully Submitted  
Dawn R. McCann, Village Clerk  
APPROVED 2-5-2018